



DIRECTORY EXCLUSION FORM

The Student Directory is emailed to students once per academic year and includes the following information for all students who register during each Fall and Spring semester: NAME, PREFERRED PHONE NUMBER, and E-MAIL ADDRESS. To have your information excluded from publication, you must complete this form and return it to the Office of the Registrar no later than the 15th day of the semester.

Signing this form will keep the College from releasing your directory information (defined in Watkins FERPA policy) to anyone without your written consent. This notification will remain in effect until you inform the Registrar's Office in writing to remove the block to designation and disclosure.

I, (print name) _____ direct Watkins College of Art, Design & Film to keep my "Directory Information" confidential.

Student ID Number _____

Signature: _____

Date: _____